

**A SUBSTITUTE RESOLUTION
BY TRANSPORTATION COMMITTEE**

06-R-2402

A RESOLUTION AUTHORIZING THE AVIATION GENERAL MANAGER TO ISSUE WORK AUTHORIZATION NO. 4 WITH SP GROUP, JOINT VENTURE, A JOINT VENTURE BETWEEN PRAD GROUP AND SCOTT & ASSOCIATES ARCHITECTS, FOR FC-7370-01C, ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, FOR DESIGN OF CONCOURSE D MIDPOINT EXPANSION, FIRE STATION EXPANSION AND RENOVATION AND MISCELLANEOUS ENGINEERING SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED TWO MILLION EIGHT HUNDRED THOUSAND DOLLARS AND NO CENTS (\$2,800,000); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBERS: 2H32 (2004 AIRPORT REVENUE BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) R21E102093CQ (CAPITAL DESIGN & MANAGEMENT/DESIGN) (\$2,300,000.00) AND 2H21 (AIRPORT RENEWAL & EXTENSION FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) R21E10209999 (CAPITAL DESIGN & MANAGEMENT/DESIGN) (\$500,000.00); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") as owner and operator of the Hartsfield Jackson Atlanta International Airport ("Airport") has undertaken a major expansion of the Airport to accommodate the increasing amount of air traffic, including extensive renovations and upgrades of the Central Passenger Terminal Complex ("CPTC"); and

WHEREAS, the City executed a contract with SP Group, JV, for FC-7370-01C, Architectural and Engineering Design Support Services, to perform on-call services in connection with the expansion program; and

WHEREAS, the contract requires the issuance of a Work Authorization for each project assigned by the Department of Aviation; and

WHEREAS, the Aviation General Manager has recommended the issuance of Work Authorization No. 4 to SP Group, JV, for FC-7370-01C for Architectural and Engineering Design of the Concourse D Midpoint Expansion, Fire Station Expansion and Renovation and Miscellaneous Engineering Support Services, in an amount not to exceed Two Million Eight Hundred Thousand Dollars and No Cents (\$2,800,000.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Aviation General Manager is authorized to execute Work Authorization No.4 with SP Group, JV, for FC-7370-01C, for Architectural and Engineering Design of the Concourse D Midpoint Expansion, Fire Station Expansion and Renovation and Miscellaneous Engineering Support Services, in an amount not to exceed Two Million Eight Hundred Thousand Dollars and No Cents (\$2,800,000.00).

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from Fund, Account and Center Numbers: 2H32 (2004 Airport Revenue Bond Fund) 524001 (Consultant/Professional Services) R21E102093CQ (Capital Design & Management/Design) (\$2,300,000.00) and 2H21 (Airport Renewal & Extension Fund) 524001 (Consultant/Professional Services) R21E10209999 (Capital Design & Management/Design) (\$500,000.00).

BE IT FURTHER RESOLVED, that the Aviation General Manager is directed to prepare and execute an appropriate Work Authorization.

BE IT FINALLY RESOLVED, that the Work Authorization will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Aviation General Manager and SP Group, JV.

**A RESOLUTION
BY TRANSPORTATION COMMITTEE**

A RESOLUTION AUTHORIZING THE AVIATION GENERAL MANAGER TO ISSUE WORK AUTHORIZATION NO. 4 WITH SP GROUP, JOINT VENTURE, FOR FC-7370-01C, ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$500,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H32 524001 (CONSULTANT/PROFESSIONAL SERVICES) R21E102093CQ; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") as owner and operator of the Hartsfield Jackson Atlanta International Airport ("Airport") has undertaken a major expansion of the Airport to accommodate the increasing amount of air traffic, including extensive renovations and upgrades of the Central Passenger Terminal Complex ("CPTC"); and

WHEREAS, the City executed a contract with SP Group, JV, for FC-7370-01C, Architectural and Engineering Design Support Services, to perform on-call services in connection with the expansion program; and

WHEREAS, the contract requires the issuance of a Work Authorization for each project assigned by the Department of Aviation; and

WHEREAS, the Aviation General Manager and the Chief Procurement Officer have recommended the issuance of Work Authorization No. 4 to SP Group, JV, for Fc-7370-01C.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Aviation General Manager is authorized to execute Work Authorization No.4 with SP Group, JV, for FC-7370-01C, Architectural and Engineering Design Support Services, in an amount not to exceed Five Hundred Thousand Dollars and No Cents (\$500,000.00).

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from Fund, Account and Center Number 2H32 524001 (Consultant/Professional Services) R21E102093CQ.

BE IT FURTHER RESOLVED, that the Aviation General Manager is directed to prepare and execute an appropriate Work Authorization.

BE IT FINALLY RESOLVED, that the Work Authorization will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Aviation General Manager and SP Group, JV.

Part II: Legislative White Paper:

A. To be completed by Legislative Counsel:

Committee of Purview: Transportation

Caption: A RESOLUTION AUTHORIZING THE AVIATION GENERAL MANAGER TO ISSUE WORK AUTHORIZATION NO. 4 WITH SP GROUP, JOINT VENTURE, FOR FC-7370-01C, ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$500,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H32 524001 (CONSULTANT/PROFESSIONAL SERVICES) R21E102093CQ; AND FOR OTHER PURPOSES.

Council Meeting Date: November 20, 2006

Requesting Dept.: Aviation

B. To be completed by the department :

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this Resolution is to authorize the Aviation General Manager to issue a work authorization # 4 for Contract FC-7370-01C Architectural and Engineering Design Support Services with SP Group to accomplish the Concourse D Midpoint Expansion and Fire Station Expansion and Rennovation projects design as well as Miscellaneous Engineering Support Services and reallocating \$1,300,000 approved in Resolution 03-R1984 for use to compensate SP Group for this scope of services.

2. Please provide background information regarding this legislation.

The Department of Aviation is moving forward with the major expansion of the existing Central Passanger Terminal Complex as described in the CPTC Master Plan. The master Plan calls

for a major expansion to the Concourse D Midpoint to accommodate customer amenities and concessions fit-outs. The SP group will also complete the design services for the Fire Station Expansion and renovation projects. SP Group has been selected by the Department of Aviation, under their existing Architectural and Engineering Design Support Services Contract (FC-7370-01C), to complete the Architectural and Engineering design and Construction Administration for these projects.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:** RFP
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:**

4. Fund Account Center: 2H32 524001 R21E102093CQ

5. Source of Funds: General Airport Revenue Bonds

6. Fiscal Impact: - \$500,000 in addition to the \$1,300,000 being reallocated from the previous Council authorization.

7. Method of Cost Recovery: CPTC Lease

This Legislative Request Form Was Prepared By: Andy Orr

ON-CALL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES SCOPE OF SERVICES

The A/E's Basic Services include normal architectural, civil, structural, mechanical, fire protection and electrical engineering services. The A/E shall perform all services and make all submittals and deliverables in accordance with the CITY's "Policies and Procedures" which includes but not limited to sections for Design Guidelines Manual, Quality Procedures, Program Control Procedures and Project Management Manual adopted by the Department of Aviation for all phases of the project. When the CITY desires any services, the CITY will contact the A/E and request a written proposal for the work to be performed on each project.

SCHEMATIC DESIGN PHASE

The A/E's scope during this project phase is to provide Schematic Design documents based upon the approved program, design and construction schedule and construction budget established during the Planning Phase. The A/E must first review the scope and program along with other supporting information and confirm that the construction budget and project schedule is adequate to meet the project scope. The Schematic Design Documents shall establish the conceptual design for all components of the project by means of drawings, lists of assumptions, updated programmatic criteria, Basis of Design Reports, Preliminary Design calculations, preliminary cost estimates, project schedules and investigative surveys.

DESIGN DEVELOPMENT PHASE

The purpose of this submittal is to determine that the approach of the A/E reflects a thorough understanding of the design task at the earliest feasible stage in the design process. All major design concepts, systems, materials and features will have been defined, plus costs, schedule and phasing (including interface with adjoining or impacted projects), to achieve project objectives, so that all critical, major design decisions are made, approved and documented. Based upon the approved Schematic Design Submittal, the A/E shall provide Design Development documents that illustrate and describe the components of the project, establishing scope, cost, relationships, forms, size, appearance and quality.

CONSTRUCTION DOCUMENTS PHASE

The purpose of this submittal is to determine that all major features of design are progressing in accordance with prior direction, that major

architectural and engineering decisions have been made, that most drawings and other documents are well advanced, and that general plans and sections of the drawings and calculations are appropriately advanced. This submittal is also to demonstrate agreement with the practices, policies, criteria, directives and standards that have been adopted and approved by the DOA for the project. The end result of this phase is construction documents suitable for public bidding.

DESIGN SUPPORT PHASE

After the award of a contract for construction, the A/E's services shall include such visits to the site of the project as may be required by the CITY to become generally familiar with the progress and quality of the work and to determine in general if the Work is proceeding in accordance with the Contract Documents.

The A/E's services shall also include the review of the Contractor's submittals such as shop drawings, product data, and samples to assure adherence to the intent of the working drawings and specifications. Such actions shall be taken with reasonable promptness so as to cause no delay. Other services required include responses to the Contractor's Requests for Information (RFI) and any resulting design amendments or changes.

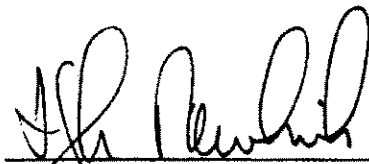
Performance Evaluation

From August 2004 – February 2006
SP Group (a Joint Venture of Scott Associates Architects, Inc. + PRAD Group, Inc.)
Contract FC-7370-01C
ARCHITECTURAL DESIGN SERVICES

The SP Group¹ on-call team has provided architectural services to the Department of Aviation (DOA) under their current contract FC-7370-01C for the Terminal Cosmetic Upgrades Project. During the course of the project, the SP Group has proven to be a highly effective and available to the DOA under the terms of their architectural design services contract.

Cooperation:	The SP Group (Scott Associates Architects, Inc. (SAAI)) personnel members have been very cooperative in all of their assigned tasks. They have willingly completed all assigned tasks as required.
Reliability:	The SP Group (SAAI) has proven to be dependable and reliable. All schedule dates have been made.
Follow-up:	The SP Group (SAAI) has been very diligent in following up on all outstanding project issues.
Personnel:	The personnel assigned to provide services on this contract have been very professional and knowledgeable in their various fields of expertise. They have provided a "can do" attitude and a willingness to do what is necessary to complete the job. The assigned personnel have been quick to address any issues pertaining to project deliverables and have worked with the DOA and AATC staff to rectify all outstanding issues.
Contact:	The primary contacts for The SP Group (SAAI) are David Scott (technical) and Darija Scott (administrative). Both have been responsive when called upon and have ensured the timely delivery of the required services and deliverables.
Training:	The SP Group (SAAI) members are adequately trained to perform their assigned project tasks.
Contract:	The SP Group (SAAI) has fulfilled the terms of its contract.
Overall Rating:	Very Satisfactory.

¹ It must be noted that this evaluation is strictly and solely for Scott Associates Architects, Inc. as they are the only member of the SP Group performing services for the Terminal Cosmetic Upgrades Project.



Hugh Newkirk, PE
Sr. Project Manager
Department of Aviation
February 7, 2006



ON-CALL DESIGN WORK AUTHORIZATION MATRIX

FIRM/Joint VENTURE NAME	PREVIOUS COUNCIL AUTHORIZATION	SCOPE OF SERVICES	COUNCIL AMOUNT APPROVED	COMMITTED WORK AUTHORIZATION ISSUED	AMOUNT PAID TO DATE	EBD PARTICIPATING TO DATE
C-737/441C - SP Group, Authorizing Resolution 04-R-0273, February 16, 2004, Contract Executed April 12, 2004, Contract Term 2 years with 2 (1) year renewal options. Contract expires 04/13/06. Team Information: SP Group, a Joint Venture between PRAD Group (ABE) and Scott & Associates Architects, Inc. (FBE); Avery Sarden, AIA, Principal-in-Charge (PRAD) Architect Darla Scott, AIA, Principal-in-Charge (Scott & Assoc.) Merid Gudrunadariz, AIA, Design Principal David Scott, AIA, Project Architect Charles Field, AIA, Project Architect	03-R-1984	175A Security Checkpoint/System Upgrades, Replacement Project	\$2,000,000.00	\$679,861.00	\$567,686.00	
05-R-0387 Design of Concourse D Cosmetic Upgrades & Midpoint Expansion			\$781,907.00	\$432,036.00	\$385,583.00	
05-R-0563 Engineering Design Fire Station 24, 32, 35, and 40 Renovation and Expansion			\$800,000.00	\$571,567.00	\$163,672.00	
06-R-XXXX Pending Council Approval Concourse D midpoint Expansion, Fire Station Expansion, Misc Engineering Services			\$500,000.00			
Consultant Team: Burns & McDonnell (ABE) Walter P. Moore (ABE) Rest Designers (ABE) Engineering Consultants Svcs. Inc. (ABE) Ewing Engineering Company Rolf Jensen & Associates Hoover, Elevator Group Paralel, Inc. (ABE/FBE) Lerch, Bates, & Associates Cornico/Boyken Advantage (CBA) (FBE) Roy Ashley Associates Huie Design Ross Baruzzini Transportation Services (N/A) Faith Group Architects (FBE)						
TOTALS FOR PAGE			\$4,081,907.00	\$1,683,433.00	\$1,116,950.00	
						Total 28% FBE 28%

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton

Contact Number: 6207

Originating Department: Aviation

Committee(s) of Purview: Transportation

Council Deadline: October 16, 2006

Committee Meeting Date(s): November 15, 2006 Full Council Date: November 20, 2006

Commissioner Signature Mr. Mark Dean

CAPTION

A RESOLUTION AUTHORIZING THE AVIATION GENERAL MANAGER TO ISSUE WORK AUTHORIZATION NO. 4 WITH SP GROUP, JOINT VENTURE, FOR FC-7370-01C, ARCHITECTURAL AND ENGINEERING DESIGN SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$500,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H32 (2004 AIRPORT REVENUE BOND FUND F-K) 524001 (CONSULTANT/PROFESSIONAL SERVICES) R21E102093CQ (CAPITAL DESIGN & MGMT/DESIGN); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any) \$500,000.00
Mayor's Staff Only

Received by Mayor's Office: 10.30.06

(date)

Reviewed by: JP

Submitted to Council: 11/3/06

(date)